

English Review – Level Two

Name:

Date:

Score each of the skills you will need for the Level Two exams to show how confident you feel on a scale of 1 to 10. 1 is the lowest and 10 is extremely confident.

Skills	Level of confidence
Reading Skills	
Recognise facts and opinions	
Find the main point of a text	
Summarise a text	
Compare information, ideas and opinions in multiple texts	
Identify the purpose of a text i.e. informative, persuasive etc and write a sentence to describe it	
Identify and describe how bias is used in a text	
Read a text and locate specific information	
Identify language features used by an author such as repetition, alliteration, metaphors and rhetorical questions	
Identify implicit and inferred information	
Use different reading techniques to read quickly and efficiently	
Pick out relevant quotations to support your ideas	
Interpret what a question is asking you to do	
Identify the tone or style of a piece of writing	
Recognise features of text such as bold, underlining, subheadings and footnotes and how they help a reader to understand a text	
Identify and use organisational features such as glossaries and keys	

Writing Skills

Set out and write a letter correctly	
Set out and write an email correctly	
Write a review	
Write a blog or discussion forum entry	
Write an eyewitness account	
Write a speech	
Write a report or article	
Write a diary entry	
Use capital letters correctly	
Write a mixture of simple, compound and complex sentences	
Use apostrophes correctly	
Use commas correctly	
Use speech marks correctly	
Use colons correctly	
Write sentences using complex joining words such as <i>although, therefore and however</i>	
Structure your work using paragraphs	
Avoid mistakes with commonly confused words such as <i>there, their and they're</i> and <i>practice and practise</i>	
Understand when to use formal and informal language and complex vocabulary	
Write around 300 words in 30 minutes	
Use correct spelling	
Write using persuasive language	
Use grammar correctly (often you do this well if people think your writing 'flows') i.e. avoid mistakes with tenses or subject verb agreement	
Use modality devices i.e. use words that express possibility correctly such as <i>should</i> or <i>might</i>	
Proofread your work	

Speaking and Listening Skills

Show you are listening carefully to someone	
Present information to a group for at least ten minutes	
Take a leading role in a debate or discussion	
Interject and redirect discussion	
Ask appropriate questions	
Use formal language and avoid using inappropriate language	
Encourage others to take part in a discussion	

General Skills

Manage my time well in exams	
Interpret what a question is asking me to do	
Use a dictionary (reading exam only)	
Pick out important information from a question	

Is there anything else you think you need support with?